

## MASTER IN ECONOMICS PROGRAM (MEP)

Economics & Politics

Finance

Information Systems & Network Economics

### INFORMATION SHEET FOR APPLICANTS Intake 2021

**In case you are interested in applying to the M.Sc. Economics for the intake 2021, here you can find some useful information guiding your through the process.**

In order to apply for the Program, you should complete the online application form and upload the following documents during the application period from April 1, 2021 12:00 to **May 15, 2021, 23:59**

- Complete the online application form at the Campus Management Center of the University of Freiburg. The online application form will be available on our website on April 1, 2021.
  - First step: [self-registration](#).
  - Second step: Start the application after confirming your e-mail.
    - Please notice that we accept applications for Winter Semester 2021/22
    - This is the information of our program:

Your desired degree program

**i** Please complete the compulsory fields before clicking "Next".  
You can find valid subject combinations at the following web address [☞](#) on the pages of the individual subjects (make sure to choose the correct degree), under the tab "subject combinations".  
**Please note:** An application for a minor field Bachelor of Arts for the 1st semester in the summer semester 2021 is only possible only if you are already matriculated and want to change the subject of your study and for applicants for Bachelor in a higher semester. Enrollment exclusively in a minor field is not possible.  
If you want to apply for the Bachelor program in Liberal Arts and Science, select "Bachelor".  
If you want to apply for the trinational degree program Law (LL.M.), select "Master of Laws" and and field of study "Law".  
If you want to apply for the Legum Master postgraduate degree program Law (LL.M.), select degree "Legum Magister" and field of study "Law".

* Degree	Master of Science	ⓘ
* Major/Minor	Major	ⓘ
* Field of study	Economics	ⓘ
* Form of studies	Consecutive Master programme	ⓘ
* Course of study	Master of Science, Economics, Major, PO 2011	ⓘ
* Which study semester do you wish to begin your studies in?	1. subject related semester	ⓘ
Type of Admission	With special prerequisites for admission	

You will be required to upload these documents:

- Scanned copy of your certificate of **first degree**, e.g. B.A./B.Sc or equivalent from a state recognized institution of higher education

#### **Degree not available?**

If you have not completed your first degree at the time of application, or due to covid19 you can obtain your official diploma, it is sufficient if you upload a document stating when you expect to complete your studies. However, in case of admission, you need to be able to present the official degree upon enrolment in October.

- Scanned copy of the **transcripts of records** from your previous education listing all the courses you have taken and the marks obtained. No certification of the copy is required

- In case your documents are not in one of the accepted languages, you must upload a scanned copy of the **official translation** of your certificate of **first degree and of the transcripts** listing all the courses you have taken and the marks obtained. The copy does not need to be certified, but the translation must be **official and certified**.

**Accepted languages** for original documents not requiring official translations: German, English, French, Spanish, Portuguese, and Italian.

- **Curriculum Vitae**
- A one-page **statement of intent** (Why do you want to enrol for which program?)
- If you have graduated from a university in China, Mongolia or Vietnam, please enclose an APS-certificate, to be issued by the German Embassy
- Signed declaration in English or German of not having lost the right to examination in another Master in Economics program or similar.
  - Please follow the [Template](#) on our website.
  - You can sign it electronically (does not need to be printed)
- Evidence of sufficient command of **English at the level C1**:
  - **Minimum TOEFL: 95** ; or
  - **Minimum IELTS: 7.0**; or
  - **Cambridge Certificate in Advanced English (CAE)**; or
  - **Native speaker**. Please notice that applicants from countries where English is the administrative language but English is co-official with other local languages, might still be required to provide additional evidence of sufficient command of English.
  - **Here you can find a more detailed overview of the accepted certificates:**  
<https://www.studium.uni-freiburg.de/en/student-services/language-certificates>

The test scores do not need to be sent per post, they must be uploaded during the online application.

**Registration for an official English test is enough at this point**

In case you cannot take the examination for the English certification before the application deadline or you do not know the results yet, you can still submit the registration to the official examination before the application deadline. However, in case of admission, you need to be able to present the original certificate of sufficient English knowledge upon enrolment in October.

**Covid19 special rule:**

In case the English test centres in your country are closed, instead of the English certificate you can upload a short note informing us of this situation and providing a screenshot of the website of your local test centres. However, in case of admission, you need to be able to present the original certificate of sufficient English knowledge upon enrolment in October.

- **Other documents:**

Other tests such as GRE, GMAT or recommendation letters can also be uploaded if they are combined in one single document. They will only be considered in case the applicant does not have a strong background in Economics and the Admission Board evaluates the application.

- **Certification of completion of the application:**

At the end of the application process, you will be required to print and sign that the application is complete. You can sign the document electronically, without printing the document.

**List of application documents to be uploaded online (irrespective of the number of programs you apply for):**

1. Scanned copy of your **original Bachelor degree**
2. Scanned copy of your **original transcript**
3. Scanned copy of the **official translation** of your original **Bachelor** and **transcripts of records** (if not in German or English or other accepted languages)
4. Scanned copy of the evidence of command of English
5. Curriculum Vitae
6. Letter of intent
7. Signed declaration of not having lost the right to examination
8. **Optional:** Scanned copy of the GRE, recommendation letters or other tests.
9. Scanned copy of the APS Certificate for applicants with Bachelor degree from China, Mongolia, Vietnam.

**Translated documents must be certified** as authentic. Moreover, documents in languages other than German or English (or other accepted languages discussed before) must be translated into German or English and certified as legally binding translations. All other documents must be presented in their original form in German or English **on enrolment**, not when you apply! [Here](#) you can find more information on certified copies.

**Application deadlines:**

Following the deadline, the admission board will evaluate all complete applications. Applicants are notified of early acceptance, rejection or postponement of the decision via the email address that you have registered online with. The link for the online application will be provided on the day the application period starts, April 1, 2021.

**Final application deadline May 15, 2021.**

**PLEASE NOTE: You cannot upload or fix any document later than May 15, 2021, 23:59 and they will not be considered by the Admission Board!**

You will receive an e-mail from us confirming receipt of your application. We intend to inform by **mid July 2021** the latest, if your application was successful.