



Examination Rules

M.Sc. Economics
Intake 2018

Albert-Ludwigs-Universität Freiburg

November 16, 2018

UNI
FREIBURG



You are here: [Home](#) > [Students](#)

Students



[Courses](#)



[Procedures](#)



[Student Initiatives](#)



[Useful Links](#)

News

- [Applications for 2019 Open!](#)
- [Lars Feld comments on the Annual Report by the German Council of Economic Experts](#)
- [Information Session on examination rules for first-year students](#)
- [Orientation Program 2018](#)
- [Lecture on Development Policy \(in German\)](#)
- [Research Seminar: May 3rd, Michela Carlana \(Bocconi Univ.\)](#)




[More...](#)

Search Site

Home

Quick Access

- Freiburg, the City
- Application
- Students**
- Courses
- Procedures
- Student Initiatives
- Useful Links
- The Program
- Alumni
- Contact

[Home](#) [Quick Access](#) [Freiburg, the City](#)[Application](#)[Students](#)[Courses](#)[Procedures](#)[Student Initiatives](#)[Useful Links](#)[The Program](#)[Alumni](#)[Contact](#)

Procedures

Examination Rules

Summary of the most important examination rules:

[Presentation examination rules intake 2017](#)

Official examination rules:

[Framework examination regulations \(M. Sc.\)](#)

Translation (not legally binding)

[Subject-specific examination regulations M. Sc. in Economics](#)

Translation (not legally binding)

Examination Office ("Prüfungsamt"):

[Link](#)

FAQ Frequently asked questions about examination rules:

- Currently there is no limit of time between the completion of the last ECTS and the registration of the master thesis. This is an old rule that was abolished already in 2015.
- For changing the profile, you must go to the director of the profile you want to go. Once the profile director agrees with your change, you can go to the program coordinator and he will submit your request to the International Admissions Office.
- If you take a course from a foreign University and want to have it acknowledged in your transcripts, you must present the attached form to your profile director and he will decide on whether it can be acknowledged or not
[Acknowledgement form \(in German\)](#)
- Registration for exams first-year students:
 - First-year students MUST register for mandatory courses
 - First-year students must also register for elective courses
 - There is a registration period each period. You can check it here: ()
 - Where to register? Campus Management at LSF

www.verwaltung.uni-freiburg.de/qis

News

[Applications for 2019 Open!](#)

[Lars Feld comments on the Annual Report by the German Council of Economic Experts](#)

[Information Session on examination rules for first-year students](#)

[Orientation Program 2018](#)

[Lecture on Development Policy \(in German\)](#)

[Research Seminar: May 3rd, Michela Carlana \(Bocconi Univ.\)](#)

[More...](#)

M.Sc. Economics

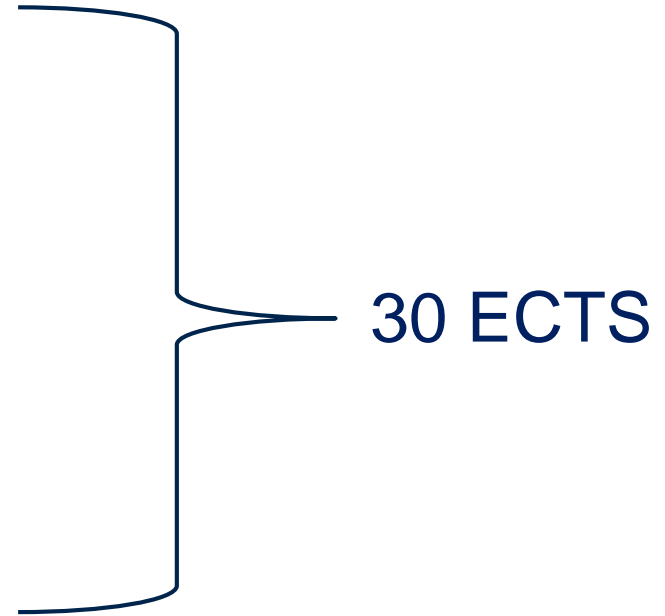
120 ECTS



✓ Economic Theory and Policy	30 ECTS
✓ Quantitative Economics	16 ECTS
✓ Specialization	6 ECTS
✓ Elective Courses	44 ECTS
✓ Internal: Minimum 32 ECTS	
✓ External: Maximum 12 ECTS	
✓ Master Thesis	24 ECTS

Economic Theory and Policy

- ✓ Advanced Macro I (6 ECTS)
- ✓ Advanced Micro I (6 ECTS)
- ✓ Advanced Macro II (6 ECTS)
- ✓ Advanced Micro II (6 ECTS)
- ✓ EPPC (6 ECTS)



You **must** have at least **24 ECTS** out of 30 ECTS

Replacement Joker

You can replace one of the “Economic Theory and Policy” courses with another elective course of the 6 ECTS value.

Form for replacement can be found here:

<https://master.econ.uni-freiburg.de/data/m-sc-economics-replacement-compulsory-course-form.pdf/view>

You can send it to mep@vwl.uni-freiburg.de



You are here: [Home](#) › [Students](#)

Students



[Courses](#)



[Procedures](#)



[Student Initiatives](#)



[Useful Links](#)

News

- [Applications for 2019 Open!](#)
- [Lars Feld comments on the Annual Report by the German Council of Economic Experts](#)
- [Information Session on examination rules for first-year students](#)
- [Orientation Program 2018](#)
- [Lecture on Development Policy \(in German\)](#)
- [Research Seminar: May 3rd, Michela Carlana \(Bocconi Univ.\)](#)

[More...](#)

Search Site

Home

Quick Access

- Freiburg, the City
- Application
- Students**
- Courses
- Procedures
- Student Initiatives
- Useful Links
- The Program
- Alumni
- Contact

You are here: [Home](#) > [Students](#) > [Procedures](#)

Procedures

[Examination Rules](#) ◀[Master Thesis Regulations](#) ◀

Important forms

 ▾

- [Form for replacement of courses from the block Economic Theory and Policy](#)
- [Form for acknowledgement of credits from other Universities](#)
- [Form for changing the program](#)
- [Form to be filled in by your house doctor in case of sickness the day of an exam](#)
- [Master Thesis - Application for admission and subject assignment form](#)

News

[Applications for 2019 Open!](#)[Lars Feld comments on the Annual Report by the German Council of Economic Experts](#)[Information Session on examination rules for first-year students](#)[Orientation Program 2018](#)[Lecture on Development Policy \(in German\)](#)[Research Seminar: May 3rd, Michela Carlana \(Bocconi Univ.\)](#)[More...](#)

Request for replacement



Master of Science in Economics

Economics & Politics

Finance

Information Systems & Network Economics

M.Sc. Study Regulation § 4 (3) – Replacement of a compulsory course of the module „Economic Theory and Policy“

In general students are expected to take part in all 5 lectures listed under the module “Economic Theory and Policy”. §4 (3) gives students the possibility to replace one compulsory lecture with an 6 ECTS elective.

Important remarks:

- Failed exams can be repeated three times (§8 (1)). Failed attempts regarding the concerned compulsory lecture and the respective elective replacing the latter are accumulated.
- To exchange a mandatory course that has successfully been passed for an elective with a better grade is not possible! (§8 (4))

Step 1:

Fill in the necessary information:

Exam of the area <i>Economic Theory and Policy</i>	Substitute (Elective with 6 ECTS)	Semester Elective WS/SS

Family name, first name:

Matriculation No:

Email:

Profile: EP, F, ISNE

Signature of the student: _____

Step 2:

Sign the form and forward it to the Prüfungsamt (letter box or e-mail attachment)

Quantitative Economics (16 ECTS)

- ✓ Computational Economics (6 ECTS)
- ✓ Intermediate Econometrics (10ECTS)

You can't replace any of these courses

Specializations...

E&P: Constitutional Economics

F: Principles of Finance

ISNE : Network Economics or Electronic Markets

Starting SS18 you cannot take a specialization course from another profile

Update: Electronic Markets is open to students from the three profiles.

Electives – 44 ECTS

Internal

At least (!!!) 32 ECTS
from your area of
specialization

External

Up to (!!!) 12 ECTS
from another area of
specialization

-

but still within
Economics!
(no Art History sorry)

Master Thesis (24 ECTS)

You can start as soon as you get 80 ECTS

(there is a proposal to reduce it to 70 but it is still not approved)

You have 20 weeks after registration to complete the thesis.

There is no obligation as to when you should register for your thesis.

Procedure of the master thesis

1. Find a supervisor (on your own)
2. Once he agrees to supervise you, register your thesis
 - No time constraint in this phase
3. Once you and your supervisor agree on the titel, you can register the title of your thesis
 - Then the 20 weeks start counting!



Procedures

Examination Rules

Master Thesis Regulations

[Guidelines for writing the thesis](#)

[Information about application modalities for Master theses in each chair](#)

[Master Thesis title page](#)

[Samples of previous Master Thesis Topics](#)

[Master Thesis - Application for admission and subject assignment form](#)

Important forms

News

[Applications for 2019 Open!](#)

[Lars Feld comments on the Annual Report by the German Council of Economic Experts](#)

[Information Session on examination rules for first-year students](#)

[Orientation Program 2018](#)

[Lecture on Development Policy \(in German\)](#)

[Research Seminar: May 3rd, Michela Carlana \(Bocconi Univ.\)](#)

[More...](#)

Search Site

Home

Quick Access

Freiburg, the City

Application

Students

Courses

Procedures

Student Initiatives

Useful Links

The Program

Alumni

Contact

Exam registration

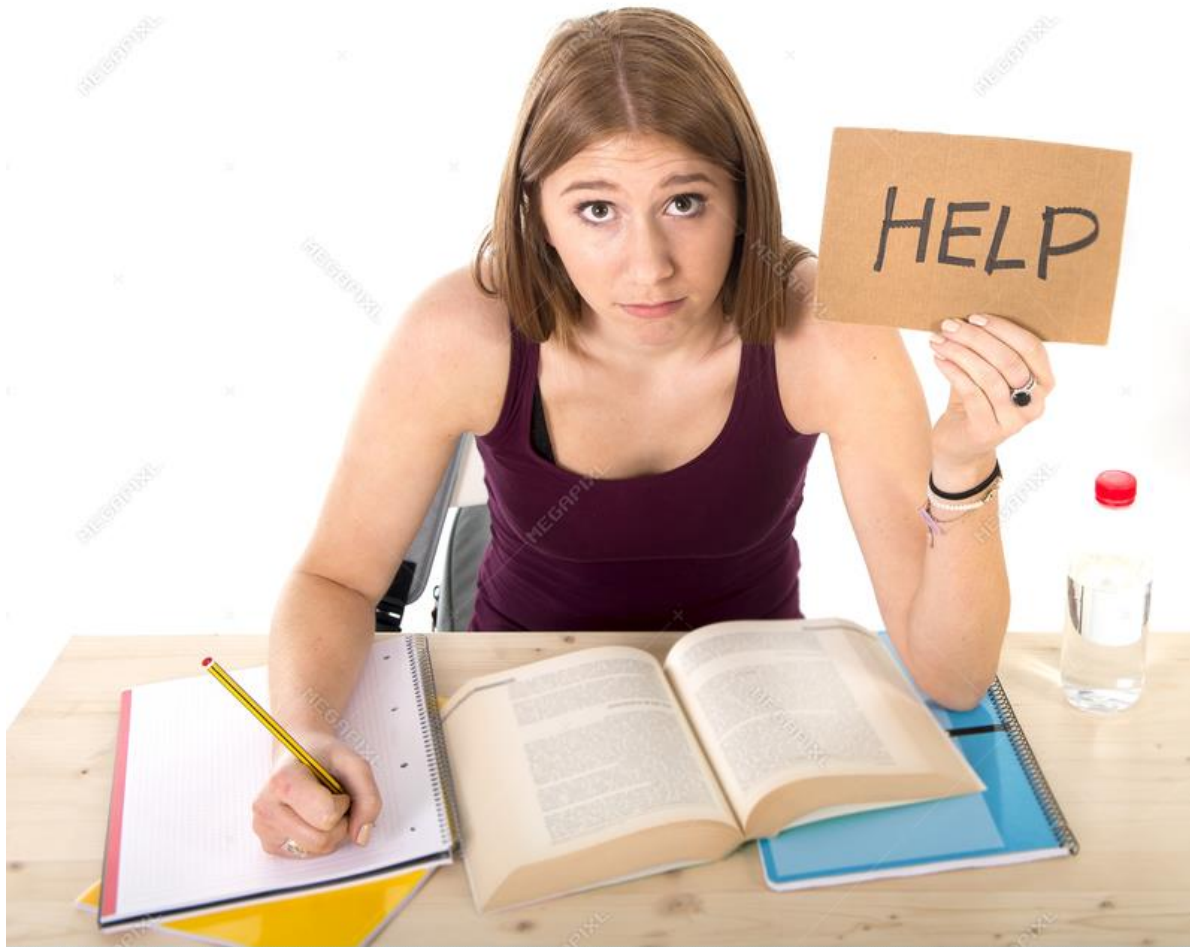
Exams

- Period for registration and deregistration:
21.12.2018 - 21.01.2019
- No exceptions:
 - no registration -> No exam

Exam schedule WS 18 19

- February 11: Computational Economics
- February 13: Adv. Macro. I
- February 19: EPPC
- February 26: Adv. Micro. I

When things get rough...



MEGAPIXL

Download from megapixl.com/50875370

Repetition of Exams

- ✓ Failed: You got 5.0 in the exam?!

You can repeat the exam three times (1 + 3)

=> **If you fail the 4th time you are exmatriculated**

- ✓ Failure in seminars:

Can repeat only once, usually after taking the seminar again

Important

- ✓ You must acquire at least 30 ECTS after your first year
 - First Exam WS + SS First Exam + Retake Exam of WS during SS
 - They do not need to be in mandatory courses!!!
- ✓ You have to pass at least one seminar to graduate
- ✓ You can register directly for a retake

What if you are ill the day of the exam?



What if you are ill the day of the exam?

- ✓ If you do not write an exam you get a 5,0 (Fail)
- ✓ You should see a doctor immediately
- ✓ Take a medical form* with you to be filled out by the doctor
- ✓ Submit this medical certification within 3 days after the exam to Prüfungsamt (post box outside the door)
- ✓ If approved, you will not get a 5,0, and it will not count for the 1+3 attempts rule.



Procedures

[Examination Rules](#)[Master Thesis Regulations](#)

Important forms

- [Form for replacement of courses from the block Economic Theory and Policy](#)
- [Form for acknowledgement of credits from other Universities](#)
- [Form for changing the program](#)
- [Form to be filled in by your house doctor in case of sickness the day of an exam](#)
- [Master Thesis - Application for admission and subject assignment form](#)

News

[Applications for 2019 Open!](#)[Lars Feld comments on the Annual Report by the German Council of Economic Experts](#)[Information Session on examination rules for first-year students](#)[Orientation Program 2018](#)[Lecture on Development Policy \(in German\)](#)[Research Seminar: May 3rd, Michela Carlana \(Bocconi Univ.\)](#)[More...](#)

What if you had bad grades?

- ✓ Do not panic!
- ✓ Try to postpone hysteria to a later date!
- ✓ Do not stalk your professors!

- ✓ BUT!
 - Feel free to go to Prüfungsamt and to the MEP Coordinator to ask for advice and recommendations.
 - They will assist you in creation your own studying plan and strategy.

What if you get into trouble during the semester and you cannot study?

You should write a letter to the Examination Board and give explicit explanations about your situation

Do it before the exams!!!

E.g. you were sick (medical certification needed), family reasons, psychological reasons etc.

You have a learning disability?

- ✓ If you have a diagnosed learning disability..
- ✓ You can apply at the Examination Office and obtain some special treatment to compensate for the disability.



Disaster?

- You got exmatriculated because
 - Failed an exam 4 times
 - Did not achieve the 30 ECTS the first year
- What can you do?
 - Ask yourself: Was this the right program for you?
 - Was there an extraordinary reason for the lack of success?
 - Health related? Family stress?
 - You can still ask for a second chance if there was an extraordinary reason
 - Cultural adaptation is not extraordinary

Wanna try new things?



Changing the profile

1. Only possible after you have obtained your 30 ECTS the first year.
2. Send an email with your transcripts to the director of the desired profile explaining why you want to change.
3. Once the profile director agrees, go to the program coordinator for the official document.
4. You will then have to go to the IAO during the registration period (when you pay your fees for next semester).
5. Your change will be effective on the next semester.

Semester off

- ✓ Valid reason: sickness, internship, exchange ...
- ✓ Student status is kept and no tuition fees, except for registration fees (155 EUR)
- ✓ You lose your right to take exams that semester
- ✓ Fill in this form and submit it to IOS during registration period:
 - ✓ <http://www.studium.uni-freiburg.de/en/student-services/leave-of-absence/docs/uni-freiburg-application-for-a-leave-of-absence.pdf>
- ✓ Max 2 periods
- ✓ More infos
 - ✓ http://www.studium.uni-freiburg.de/en/student-services/leave-of-absence?set_language=en

Going Abroad?



International Program Office of the Department of Economics

<https://portal.uni-freiburg.de/vwl-international/kontakt-en>

Coordinator ERASMUS & Internships abroad: Dr. Steffen Minter

Consultation hour:

- *During the semester:* Wednesday 3 - 4pm, room 2311
- *Non-lecture period:* only by agreement
- E-Mail: steffen.minter@vwl.uni-freiburg.de

Check EUCOR!

http://www.studium.uni-freiburg.de/en/counseling/exchange-programs-and-studying-abroad/eucor?set_language=en

- You can attend courses in Basel, Karlsruhe, Strassbourg, and Mulhouse-Colmar
- They offer many courses in English!!!
- (Relatively) easy acknowledgement
- You can get reimbursements!!!
- Pay attention to the different starting time and registration requirements!!!

Acknowledgement of courses from other Universities

Before taking the course abroad:

1. Ask the profile director before you start the course

After taking the course:

1. Go to the Examination Office (Ms. Grünholz)
 - They will check formalities
 - You will get the official form there
2. Go with the form to your profile director

Acknowledgement of courses from other Universities

- The course will be acknowledged if:
 - Master level
 - Economics (sometimes Business or Informatics as well...)
 - Partner University
- Profile director decides:
 - Acknowledged or not
 - Which course from Freiburg it replaces or
 - **Internal or external elective** if it is not offered in Freiburg

Grades



www.alamy.com - JJRNRT

Average grade

- ✓ The overall grade for the master examination is calculated from the weighted mean of the individual module grades and the grade of the thesis
- ✓ Your 5.0 are not taken into account to your average grade.
- ✓ **You cannot retake exams to improve your grade**

Transcripts

- ✓ Failed courses appear in your transcripts with a 5,0 (fail)
- ✓ Once you pass an exam, your previous failed attempts do not appear in the transcripts.
- ✓ You can also get a transcript with just passed exams (no 5.0) from the Coordinator.

Improving your grades?

- ✓ It is not possible to repeat exams once they are passed.
- ✓ If you aim at having top grades and feel that an exam is not going well, you can always cross the exam.
 - ✓ It will be failed, but you will have more chances to have top grade.
- ✓ While you still have open electives, you can register for more exams than those you need, but you will have to pass all of them.
 - ✓ The grade of all the exams will be included in your GPA.

