

Information Session Meet & Talk 2022

Albert-Ludwigs-Universität Freiburg



**UNI
FREIBURG**

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MEP Coordinator
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MEP Info Session - Meet & Talk 2022



Goal?



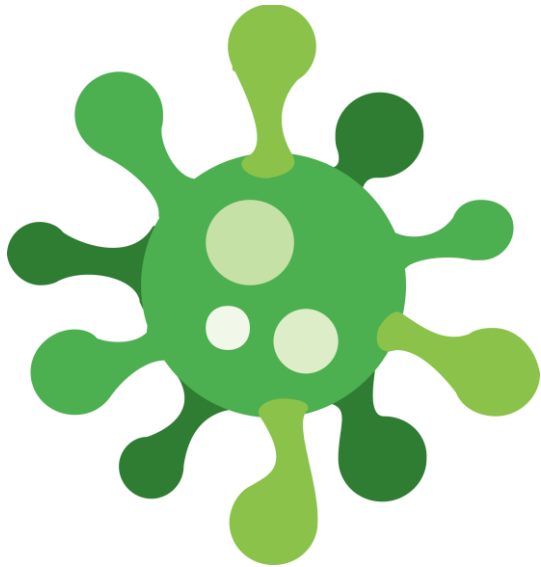
Strategies

Maximize your GPA?

- Take fewer exams, take some extra semesters.
- Cross exams in case of trouble.

Survival?

- Do not take all mandatory courses the first year
- Take some easier exams or seminars
- But still take some mandatory courses
- Focus on achieving 30 ECTS



Special corona regulation:

One additional semester for completing the 30 ECTS for each „corona-semester“ (with a maximum of 3)

- If started in WS2020/21 -> until the end of WS2022/23
 - 2 sems. + 3 corona semester MAXIMUM
- If started in WS2021/22 -> until the end of WS2022/23
 - 2 sems. +1 corona semester

HG, §32 Section 5a, Clause 1:

“For students who are or were enrolled in a degree program in the 2020 summer semester, the 2020/2021 winter semester, 2021 summer semester, or the 2021/2022 winter semester, the deadlines for the completion of subject-specific course and examination credits shall be extended for each of these semesters by one semester, for a total of no more than three semesters.”

Want to get better grades?



- ✓ Check previous years exams
- ✓ Go to exam reviews (Klausureinsicht)
 - ✓ The date of the exam review is announced in the website of the Chair teaching the course
 - ✓ Do not miss the appointment!
- ✓ Feel free to go to the Examination Office and to the MEP Coordinator to ask for advice:
 - We will assist you in the design of your own studying plan and strategy.



Semester off



- ✓ Valid reason: a) **sickness** b) **internship**, or c) **exchange**.
- ✓ Keep your student status
- ✓ No tuition fees required, except for registration fees (161 EUR)
- ✓ You cannot take exams that semester
- ✓ Fill in this form and submit it to IAS during registration period:
 - <http://www.studium.uni-freiburg.de/en/student-services/leave-of-absence/docs/uni-freiburg-application-for-a-leave-of-absence.pdf>
- ✓ Maximum 2 semesters
- ✓ More info:
 - http://www.studium.uni-freiburg.de/en/student-services/leave-of-absence?set_language=en

Special procedures:



As always, go to our Homepage!!


Special Procedures

-  [Leave of Absence / Semester / Beurlaubung](#)
-  [Involuntary Exmatriculation](#)
-  [Voluntary Exmatriculation and Exmatriculation Post Degree](#)
-  [Procedure for the Acknowledgement of Courses from other Faculties or Universities](#)
-  [Replacement of Compulsory Course of the Module](#)
-  [Certificates for internships](#)
-  [General procedure for requesting certificates](#)

For questions concerning the procedures of the Program please send your queries to the address: mep.admin@vwl.uni-freiburg.de

Where to find the examination rules?

Homepage / Students / Procedures / Examination Rules




M.Sc. Economics


Albert-Ludwigs-Universität Freiburg

You are here: [Home](#) > [Students](#)


Students




[Courses](#)



[Procedures](#)



[Our Students](#)



[Useful Links](#)

News

[Presence required for exams in SS2020](#)


[Leave of Absence for covid19 reasons](#)


[Courses for SS2020 announced](#)


[Poster pictures of the intake 2019 published!](#)

[Application for intake 2020 will open on March 18, 2020](#)

[More...](#)

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Log in

Transfer courses from EUCOR / Erasmus



- ✓NEW Agreement with EUCOR office than for WS2022/23, the accepted courses from Basel will be published in our Website
 - ✓No need for MEP Office to sign the Learning Agreement
 - ✓You still must submit the Learning Agreement (without MEP signature) to get reimbursement of travel expenses
- ✓Transfer of Erasmus courses decided by Erasmus coordinator, Dr. Minter

Information about the master thesis



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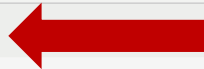
Procedures

Important dates

Special Procedures

Examination Rules

Master Thesis Regulations



Covid19 special procedures: Due to the pandemic it is not possible to access the Examination Office to hand in the thesis physically. Therefore, the only option to hand in the thesis is per Post. For this, the two examplars of the thesis and the CD with the electronic version should be sent by certified post to:

Geschäftsstelle der Wirtschaftswissenschaftlichen Prüfungsausschüsse an der
Universität Freiburg

- Prüfungsamt Wirtschaftswissenschaften -

Albert-Ludwigs-Universität

79085 Freiburg im Breisgau

The date taken into account for the deadline will be the date stated in the envelope when the thesis was sent.

Additionally, the pdf version of the thesis should be sent per e-mail to the coordinator of the program and the supervisor of the thesis.

[Presentation Master Thesis 2019](#)

[Guidelines for writing the thesis](#)

[Information about application modalities for Master theses in each chair](#)

[Master Thesis title page](#)

[Samples of previous Master Thesis Topics](#)

[NEW! Master Thesis - Application for admission and registration](#)

[How to Complete the Master Thesis Form](#)

Important forms

News

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- From the moment you submit your thesis you can exmatriculate
 - Only if you already fulfilled the rest of criteria for completion of the master degree (96 ECTS, joker, seminar)
 - No need to pay the fees of next semester
 - If you exmatriculate **four weeks** after semester start, you can ask for a reimbursement of your fees
 - If you fail your thesis, you still have a second trial even if you are exmatriculated.
 - More information about exmatriculation:
<https://www.studium.uni-freiburg.de/en/student-services/exmatriculation>

§13(2): *“If the average grade of the master examination is at least 2,0 and a “good” grade (2,5 or better) is achieved in at least two research courses, the predicate “with honors” is awarded.”*

- Research courses = “Topics” courses
- Check with the instructor and with the coordinator whether a certain course is considered “topics” or not.
- You can ask some professors to “upgrade” certain courses (not all) to become a “topics” course by holding a presentation or writing a small paper.

Replacement of mandatory course (joker)



Important:

- You need to obtain 30 ECTS in the block Economic Theory and Policy.
- If you only have four courses, you can reclassify one before graduation.
 - ✓ You can replace one of the “Economic Theory and Policy” courses with another internal elective course of the 6 ECTS value.
- When?
 - From the moment you pass an elective course of 6 ECTS
 - Until the moment before you graduate
- Deadline? No
- Advice: Do it when only one mandatory course is left.

Form for replacement can be found [here](#)

Got a job and need working visa?



- Sometimes students receive a job offer while working on the thesis to start asap
 - Need the final degree in order to have a working visa
 - Grading thesis= 6 weeks or more
 - Issuing, signing and sending certificates= 2 weeks or more
- Solution:
 - Ask your supervisor if it would possible to have a pre-evaluation:
 - Supervisor confirms the thesis is passed, although grade not yet decided
 - Coordinator issues certificate that degree is complete although grade is not yet decided
 - Immigration office accepts this document so far



QUESTIONS?